

# Black Oak Mine Unified School District

## Agenda

### Regular Meeting of the Trustees



#### Regular Meeting

Virtual Google Meet - Call in # 1-910-745-6746 PIN: 734 824 600#. Phones will be muted upon joining the meeting. Dial \*6 on the phone keypad to un-mute the phone to speak.

Monday, June 14, 2021

07:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.





**Public will be able to view and listen to the Board Meeting via Google Meet. Login to <https://meet.google.com/rnp-fqff-ibg> or join by phone by dialing 1-910-745-6746 and enter PIN: 734 824 600#.**

**Telephones and computer microphones will be muted upon joining the meeting.**

**Members of the public who wish to address the Board during the Board Meeting can email their name, phone number, and a description of their topic to [publiccomment@bomusd.org](mailto:publiccomment@bomusd.org) prior to the start of the meeting. When you hear the Agenda item "Public Comment" called, listen for your name and when it is called, unmute your microphone to speak.**

**Questions can be emailed to Shelly King at [sking@bomusd.org](mailto:sking@bomusd.org).**

The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office, located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office and on the District website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 or email [sking@bomusd.org](mailto:sking@bomusd.org) at least 48 hours in advance. Accommodations may include, but are not limited to, interpreters, parking and accessible seating.

## Details

**Board Members:** Ronnie Ebitson  
Crystal Miller  
Jeff Burch  
Bill Drescher  
Darcy Knight

**Other Attendees:** Jeremy Meyers

## 1. 5:30 PM CALL TO ORDER

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### 1.1 Public Comment on Closed Session Items

## 2. 5:30 PM CONVENE TO CLOSED SESSION

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### 2.1 Confidential Student Matter - Interdistrict Transfer Appeal Student #04-2021

Vote in Closed Session.

### 2.2 Confidential Student Matter - Interdistrict Transfer Appeal Student #05-2021

Vote in Closed Session.

### 2.3 Confidential Student Matter - Interdistrict Transfer Appeal Student #06-2021

Vote in Closed Session.

### 2.4 Confidential Student Matter - Interdistrict Transfer Appeal Student #07-2021

Vote in Closed Session.

### 2.5 Confidential Student Matter - Interdistrict Transfer Appeal Student #08-2021

Vote in Closed Session.

### 2.6 Personnel Matter - Classified Retirement

Vote in Closed Session.

### 2.7 Personnel Action - Certificated Employment

Vote in Open Session under New Business.

### 2.8 Personnel Matter - ARCS Certificated Employment

Vote in Open Session under New Business.

### 2.9 Classified Job Description

Vote in Open Session under Consent Agenda.

### 2.10 Classified Salary Schedule Update

Vote in Open Session under Consent Agenda.

### 2.11 Negotiations

Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660.

### 2.12 Superintendent's Evaluation

### **3. 7:00 PM - RECONVENE OPEN SESSION**

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#### **3.1 Roll Call**

#### **3.2 Pledge of Allegiance**

#### **3.3 Disclosure of Action taken, if any, in Closed Session**

#### **3.4 ACTION: Adoption of the Agenda**

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

### **4. BOARD RECOGNITIONS**

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#### **4.1 Excellence in Education**

### **5. COMMUNICATIONS**

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#### **5.1 Public Hearing Initial Collective Bargaining Proposal from California School Employees Association**

EXPLANATION: As required by Government Code Section 3547, prior to engaging in collective bargaining, initial proposals of both the employee organizations and the District must be made public. As well, it is required that the public have an opportunity to express itself regarding the proposals.

BACKGROUND: Government Code Section 3547 provides that:

1. All initial proposals must be presented at a public meeting of the school employer and thereafter constitute public record;
2. Meeting and negotiating shall not take place until:
  - (a) A reasonable time has elapsed after submission of the proposal to enable the public to become informed; and,
  - (b) The public has an opportunity to express itself regarding the proposal at a meeting of the public school employer.
3. After the public has had an opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.
4. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours. Moreover, if a vote is taken on such subject by the District, the vote of each voting Board member is also required to be made public within 24 hours.

It should also be noted that before the District may enter into a written agreement with the employee organization, major provisions of the agreement including, but not limited to the cost that would be incurred, must be disclosed at a public meeting. (Legal references: Government Code Sections 3547; 3547.5)

There is no requirement that the Board take action of any sort regarding the initial proposal. It is simply an informational item

## **5.2 Public Hearing - 2021-22 Annual Budget**

[Public Hearing LCAP and Budget.pdf](#)

## **5.3 Public Hearing - Black Oak Mine Unified School District LCAP**

[Public Hearing LCAP and Budget.pdf](#)

## **5.4 Public Hearing - American River Charter School LCAP**

[Public Hearing ARCS LCAP.pdf](#)

## **5.5 Written**

## **5.6 Public Comment**

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

## **6. REPORTS**

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### **6.1 Superintendent's Report**

## **7. INFORMATION AND DISCUSSION**

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### **7.1 FAST Coordinator Report**

Fast Coordinator, Bridget Isham, will give a presentation.

### **7.2 Initial Collective Bargaining Proposal to the Black Oak Mine Unified School District from California School Employees Association for the 2021-2022 School Year.**

### **7.3 2021-22 Proposed Annual Budget Presentation**

EXPLANATION: Cassidy Salters will share with the Board of Trustees the 2021-22 Proposed Annual Budget.

BACKGROUND: The Board of Trustees shall adopt a sound budget for each fiscal year (before July 1) which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP) and other comprehensive plans. The Board of Trustees shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. At a public meeting held on a date after the public hearing on the budget, the Board of Trustees shall adopt the budget following its adoption of the LCAP or an annual update to the LCAP at the same meeting. The budget shall include the expenditures necessary to implement the LCAP or annual update to the LCAP.

The 2021-22 Proposed Annual Budget is provide under separate cover for the Board of Trustees and is available to view at the District Office.

## **7.4 Black Oak Mine Unified School District Proposed Local Control and Accountability Plan Presentation**

EXPLANATION: Wendy Westsmith and Cassidy Salters will present the Proposed LCAP for the Black Oak Mine Unified School District.

BACKGROUND: The Local Control and Accountability Plan (LCAP) was established in the Education Code to serve as a blueprint for Districts' actions and expenditures to support student outcomes. Our District first has a public hearing of our draft plan and then presents the plan for adoption by the Board of Trustees in June.

This LCAP reflects the requirements of new law (AB 97 and SB 97, 2013) related to the development of a three-year local control and accountability plan (LCAP) by July 1, 2014, and an update of the LCAP on or before July 1 of each subsequent year. The policy addresses the importance of comprehensive planning, optional local priorities to add to the state priorities specified in law, requirement for consultation with specified groups on plan development, board adoption of LCAP, submission of the approved LCAP to the county superintendent, the board's role in monitoring district progress, and circumstances under which the district may receive technical assistance or intervention to improve student outcomes. The Black Oak Mine Unified School District LCAP is provided under separate cover for the Board of Trustees and is available to view at the District Office.

## **7.5 American River Charter School Proposed Local Control and Accountability Plan Presentation**

EXPLANATION: Dave Gleason will present the Proposed LCAP for American River Charter School.

BACKGROUND: The Local Control and Accountability Plan (LCAP) was established in the Education Code to serve as a blueprint for District's actions and expenditures to support student outcomes. Our District first has a public hearing of our draft plan and then presents the plan for adoption by the Board of Trustees in June.

The American River Charter School LCAP is provide under separate cover for the Board of Trustees and is available to view at the District Office.

## **8. NEW BUSINESS**

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### **8.1 Personnel Action - Certificated Employment**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Kelsey Urias as a 1.0 FTE Teacher at the American River Charter School for the 2021-22 school year.

BACKGROUND: This position is necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

### **8.2 Personnel Action - Certificated Employment**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Gwendelyn Brown as a 1.0 FTE Spanish Teacher at Golden Sierra Junior Senior High School for the 2021-22 school year.

BACKGROUND: This position is necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

## **9. CONSENT AGENDA**

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### **9.1 Superintendent's request to approval of items 9.2 - 9.12**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve items 9.2 through 9.12 of the Consent Agenda.

### **9.2 Deferred Maintenance Plan for Expenditures**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Deferred Maintenance Plan.

BACKGROUND: The District annually approves an updated Deferred Maintenance Plan to reflect five years out. Updates have been made to the current plan. Mark Koontz, Facilities, Maintenance, Operations and Transportation,

[Deferred Maintenance List June 2021.pdf](#)

### **9.3 Personnel Action - American River Charter School 2021-22 Classified and Certificated Contracts Renewal**

RECOMMENDATION: It is recommended that the Board of Trustees approve the certificated and classified personnel action to renew contracts for the American River Charter School as submitted for the 2021-22 school year.

BACKGROUND: Employees at the American River Charter School must be employed annually as stated in the Charter petition. These positions are necessary due to current enrollment and are contingent on enrollment numbers. These positions may fluctuate with need. The certificated and classified personnel action is submitted in accordance with District policy.

[American River Charter School Staffing 2021-22.pdf](#)

### **9.4 Contracts**

During the course of the school year, it is necessary to enter into contracts and agreements for goods and/or services. All contracts/agreements in excess of \$5,000 will be brought to the Board of Trustees for approval/ratification.

The attachment provides a list of current contracts/agreements being submitted for Board approval/ratification.

The Administration recommends that the Board of Trustees approve/ratify the contracts listed.

Contracts for approval:

### **9.5 Job Description - Secretary II**

[SCHOOL SECRETARY II.pdf](#)

### **9.6 Updated Classified Salary Schedule to include Secretary II**

[2021-22 Classified Salary Draft.pdf](#)

### **9.7 Education Protection Account (EPA)**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the use of the Education Protection Account funds for certificated teacher salaries and benefits for the regular education program for the 2021-22 school year.

BACKGROUND: The Education Protection Account (EPA) provides local educational agencies (LEAs) with general purpose state aid funding pursuant to Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012. The EPA funding is a component of an LEA's total Local Control Funding Formula entitlement.

The revenues generated from Proposition 30 are deposited into a separate state account called the Education Protection Account (EPA). Proposition 30 requires that the use of EPA funds be determined by the governing board at an open public meeting.

Proposition 30 specifies that LEAs may not use EPA funds for salaries or benefits of administrators or any other administrative costs.

### **9.8 Resolution #2021-12 Establishing Fund Balance Policies as Required by GASB 54**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2021-12 Establishing Fund Balance Policies as Required by GASB 54.

BACKGROUND: The Fund Balance Policy is intended to provide guidelines during the preparation and execution of the annual budget to ensure that sufficient reserves are maintained for unanticipated expenditures or revenue shortfalls. It also is intended to preserve flexibility throughout the fiscal year to make adjustments in funding for programs approved in connection with the annual budget. The Fund Balance Policy should be established based upon a long-term perspective recognizing that stated thresholds are considered minimum balances. The main objective of establishing and maintaining a Fund Balance Policy is for the district to be in a strong fiscal position that will allow for better position to weather negative economic trends.

[Resolution 2021-12 GASB 54.pdf](#)

### **9.9 Surplus Property**

RECOMMENDATION: It is recommended that the Board of Trustees approve the list of obsolete equipment to be declared as surplus.

BACKGROUND: Pursuant to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies, District staff has provided a list of obsolete technology equipment to be sold or disposed of in accordance with Education Code 17546.

[Surplus Property.pdf](#)

### **9.10 Minutes from the Regular Board Meeting on May 13, 2021**

[Minutes May 13.pdf](#)

### **9.11 May 2021 Purchase Orders, Warrants, Bids and Quotes**

RECOMMENDATION: It is recommended that 2020-21 Fiscal year Batch numbers 0055-0059 dated May 6 to May 27 for the General Fund, Cafeteria Fund, Deferred Maintenance Fund, and Enterprise Fund for a total of \$474,992.41 to be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

Fund Name and Number	Amount
General Fund 01	\$429,637.69
Cafeteria Fund 13	\$37,702.15
Deferred Maintenance Fund 14	\$560.00
Enterprise Fund 63	\$7,092.57
Total	\$474,992.41

### **9.12 Coaches for the 2021-22 School Year**

## **10. REPORTS OF THE BOARD**

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### **10.1 Reports from Board of Trustees**

## **11. FUTURE MEETINGS**

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Regular meeting of the Board of Trustees: Thursday, June 17, 2021.

## **12. ADJOURNMENT**

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### **12.1 Time**